

79-933/4

DDCI Letterhead

DD/A 79-1333/3

15 MAY 1979

MEMORANDUM FOR: The Honorable James R. Schlesinger
The Secretary of Energy

SUBJECT: Required 5% Reduction in Agency Energy
Use

1. This Agency is in receipt of the memorandum from the President of 10 April. I have informed our managers to insure that appropriate measures are taken to help meet the overall 5% reduction in energy consumption. The General Services Administration (GSA) has our full support in its efforts to manage energy usage within our buildings in accordance with established Executive guidelines and consistent with our Agency's mission.

2. Recently a representative from this Agency met with a member of your department to discuss possible approaches to promoting employee awareness in the area of energy conservation. The meeting was useful; and, as a result, we are obtaining from the Department of Energy various posters and pamphlets which will be made available to our employees.

I understand that other agencies are experiencing similar problems. A meeting has been scheduled with GSA to discuss possible solutions to this problem. At our Headquarters Building, the supplier of automotive fuel to our motor pool under the current Defense Fuel Supply Center had to cancel its deliveries. We are now obtaining our gasoline from the base period supplier under the mandatory program.

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The Honorable James R. Schlesinger

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4. I bring these incidents to your attention merely to point out that the energy shortage is beginning to be felt and that it might become necessary for us to seek separate relief if the fuel shortages do jeopardize our ability to perform our mission.

5. Notwithstanding these potential problems, be assured that I will do all possible to promote energy conservation in this Agency in a manner consistent with Executive direction and the Agency's mission. I am attaching a list of actions which we are currently initiating.

/s/ Frank C. Carlucci

Frank C. Carlucci

Attachment

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Originating Office: Signed: James H. McDonald
James H. McDonald
Director of Logistics

11 MAY 1979
Date

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(11 May 79)